

## SC Career Guidance/Work-Based Learning Virtual Toolkit

### Career Awareness & Exploration

[SC Career Aisle](#) A student's career development relies on a quality career guidance program. Career guidance is a collaborative effort of school counseling and career guidance staff, teachers, family members, and community partners. These Day in the Life Work Videos sponsored by SCETV have been created to enhance the career guidance and school counseling efforts in grades K-12. The resources are provided to assist with career awareness, career exploration, and career preparation of students with the objective of facilitating a successful transition into post-secondary opportunities and the 21st century global workplace. *Free*

[Day at Work Videos](#) or on [ConnectED-YouTube](#) Curious what a Robotics Engineer does? Looking for information about the skills necessary to become a Superior Court Judge? Explore our Day at Work videos and learn from a variety of professionals - what they do, how they do it, and the path that took them there. These videos are searchable by industry sector and provide occupational information and job outlook information. *Free*

[SC Job Career Resources](#) South Carolina's Virtual Library through the SC State Library offers job and career resources to help prepare the job seeker for the career process to include resume building, interview techniques, job outlooks, company profiles, and more. *Free*

[Careers in the Military](#) Powered by ASVAB CEP, this site provides a guide exploration to explore the vast array of military careers, certifications, advancements and opportunities the US Military Branches offer including hot jobs and jobs in demand. *Free*

[SC Career Information System \(SCOIS\)](#) South Carolina's Official Career Resource Network! SCOIS is authorized by both Federal and State Law and is mandated to provide a vast array of career development products and services through the SC Education and Economic Development Act of 2005. SCOIS is strongly supported by school districts all across South Carolina and by the State Legislature. South Carolinians have been using SCOIS since 1977 to prepare for careers that will be in future demand. SCOIS is used in all grades K-12 as well as post-secondary institutions and guides you all the way to state and national job openings. Students who use SCOIS can better prepare their Individualized Graduation Plans (IGPs.) *Free*

[SC Works Labor Market Data](#) Employment statistics, job forecasts, wages, demographics, and other labor market information help public and private organizations, researchers, and others better understand today's complex workforce. The Business Intelligence Department (BID) collects, analyzes, and disseminates this data in cooperation with the U.S. Department of Labor's Bureau of Labor Statistics (BLS). *Free*

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[ONet](#) O\*NET Online has detailed descriptions of the world of work for use by job seekers, workforce development and HR professionals, students, researchers, and more! *Free*

[Learning Blade](#) Are you looking for an engaging way to expose your students to Science, Technology, Engineering and Math? How about Computer Science? Then Learning Blade™ is your answer! Learning Blade is a [complete toolbox](#) of online lessons, projects and activities designed to grab your students' attention while introducing them to the careers, tools and technologies found throughout STEM and Computer Science fields. Much more than *just another tool*, Learning Blade is different. This is a high quality supplemental curriculum that is focused on offering your students real world learning experiences in STEM education. It does this by providing student-ready, interactive missions that show STEM careers in the context of solving people and community-centered problems. Learning Blade is owned and operated by Thinking Media.

*Free for SC users*

[Be Pro Be Proud SC](#) The Be Pro Be Proud SC program is a public-private partnership led by The SC Trucking Association, Carolinas AGC, SC Home Builders Association, SC Forestry Association, the SC Chamber of Commerce and SCDEW. This site provides an array of resources including videos, job statistics, educational offerings, etc. to educate our students and parents on the job opportunities and job growth centered on SC skilled workforce professions. *Free*

[Exploring College, Career and Community Options \(ECCCO\)](#) [Career Readiness Units](#) A set of vetted lessons guide high school students through a comprehensive sequence designed to prepare them for both college and career. Rich media, student-directed activities, and online interactions with industry professionals and mentors are included. *Free*

[EverFi](#) EverFi is an invaluable resource providing teachers, schools, and districts digital platform, training, and support bringing real world skills to students while embedding within established curriculum. *Free*

[My Next Move](#) Sponsored by the US Department of Labor, My Next Move is a virtual site providing career information and outlook centered on student's interests. *Free*

[Nepriis](#) connects educators and learners with a network of industry professionals, virtually, bringing real-world relevance and career exposure to all students. Nepriis also provides a skills-based volunteering platform for organizations to extend education outreach and build their brand among the future workforce. *Free for a limited time*

[Jobs Made Real: By Teens For Teens](#) A searchable library (by Personality, Salary, Job Outlook and Education Goals) of videos for various careers with links to O-net and US Department of Labor Information as well as career center information. *Free*

[Journeys Map](#) provides personalized roadmaps to explore life's possibilities. With an interactive user-interface, similar to Google Maps™, you will be able to create a roadmap to successfully navigate

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through K-12, CTE, college/university, military service and certificate training, receiving personalized assistance along the way to ultimately reaching your desired career! *Free*

[MEBA Industry Webinars](#) Midlands Education and Business Alliance of SC provides free industry webinars from SC companies for an inside look into their work environments. Companies such as Boeing, International Paper, and DX Printing take you behind the scenes and share future job trends and hot jobs in demand. *Free*

[My Future](#) Discover the world of opportunities and prepare for a future that calls you, this site was developed and sponsored by the US Department of Defense to provide career exploration site for students, parents, educators, and job seekers with access to resources to prepare each for their career. *Free*

[I Made It SC](#) Sponsored by the SC Technical College System, I Made It SC is a virtual site providing career information centered around South Carolina career cluster sectors and in demand areas. Healthcare, Information Technology, Manufacturing, and STEM related industries are featured showcasing the exciting career paths available within SC business/industry. *Free*

[Big Future](#) College Board provides a phenomenal resource connecting student's interests and college offerings while providing information and college planning tools centered on affordability, financial aid, and scholarships. *Free*

[IT-oLogy](#) IT-oLogy is a nonprofit working to grow the number of IT professionals in South Carolina. Because technology shapes our world, we need current and future IT talent to help build a better tomorrow. IT-oLogy is your IT career guide, giving you the tools and resources to discover and start your impactful IT career. Offering a vast array of career exploration programs for students from cyber camps to Cyber Saturdays to IT certification programs, it is your one stop shop for careers in IT in SC.

### **Career Preparation / Work-Based Learning**

[Discovery Education Virtual Field Studies](#) No permission slips required! These virtual field trips lets educators take students to amazing places and give them remarkable experiences without ever leaving the classroom. *Free with sign up account required*

[MicroCareerBursts Job Shadow Videos](#) Microburst Learning is a SC based company offering interactive on-line job shadows as a SC state approved work-based learning experience connecting classrooms to the world of work. Excellent resource for job shadow day and limited business/industry offerings providing job shadow experiences for students. *Free with universal student login and teacher login required.*

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[Virtual Job Shadow](#) is a cost-effective resource for any school or district that wants to provide its students with the benefits of job shadowing and comprehensive career exploration.

[Apprenticeship Carolina](#) Apprenticeship Carolina™, a division of the [SC Technical College System](#), leads South Carolina in registered apprenticeship programs that help businesses and communities thrive economically. Through innovation, partnerships, and a spirit of excellence, Apprenticeship Carolina catalyzes the promotion of registered youth, adult, and pre-apprenticeships. Apprenticeship Carolina is also a resource to help employers create, maintain, and maximize the use of these programs.

[Microburst EmployABILITY Soft Skills Certification](#) Employers require their workforce to demonstrate soft skills in order to be an effective team member in the business/industry environment. Based on over 30 years of soft skills training in the global private business sector, the Microburst Learning Soft Skills certification program cultivates students' soft skills by directly reengineering it from the business world to the world of education. The blended learning approach includes on-line pre-assessments with individualized evaluation reports, highly interactive online lessons, program instructor certification, comprehensive instructor guides with flexible classroom activities to meet a variety of schedules and class sizes, post-assessments, and student certification. With completion of all on-line modules, along with face-to-face classroom instruction and group activities, each completer receives the Employer's Choice Certification. This soft skills certification is in alignment with the Profile of the SC Graduate and is state approved certification for career ready accountability for high school report card rating system.

[iCEV](#) Online curriculum platform is changing the way Career and Technical Education programs prepare students for the workforce. With standards-aligned courses, iCEV is bridging the gap between education and certification testing. iCEV offers a wide variety of [resources](#), guides, white papers, and infographics to support educators in the classroom while exposing students to careers in demand and careers of the future.

[Virtual Enterprise](#) Students develop essential leadership, professional, functional, and core technology skills through VE's hands-on, immersive, work-based learning experiences. Over the course of an academic year, teachers become consultants as students work individually, in departments, and as a firm to develop, refine, and implement a business plan. In order to manage their virtual business, students work in departments to manage day-to-day functions, produce key deliverables, assess growth, make decisions, respond to challenges, and participate in a variety of business-related events and activities, in-person, and through VE's global marketplace. VE classrooms break the mold by connecting students around the world, transforming teachers into facilitators, and turning the classroom into a vibrant workplace. *Member Subscription*

[Icouldbe.org](#) provides high school students with an online community of professional mentors, empowering teens to stay in school, plan for future careers, and achieve in life. *Free*

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[The ACME Network](#) a unique online platform that addresses the challenges of time and distance that are often barriers to sustained industry connections, thereby effectively scaling the involvement and impact of industry interactions on student learning. The innovative learning environment supports the goals of building 21st century workplace skills and access to meaningful, work-based learning opportunities that provide industry aligned curriculum and real-world projects, authentic assessment, project-based mentoring, and virtual internships.

[Webinar-Conference Call using Skype, Zoom, Go-to-Meeting, WebEx, Google Hangouts, Join.me, Microsoft Teams](#), etc. Each of these platforms provides an opportunity to meet with industry professionals virtually as part of classroom work at school. Larger or small groups can use these platforms to get career exposure, seek advice on a project, present findings, and get feedback on final products. Excellent tool for classroom speakers, lunch n learn remote, and business/industry classroom mentors. *Free*

### Resources

[SC Work-Based Learning Implementation Guide](#) Guidelines providing state approved work-based learning experiences definitions, career ready qualifiers for accountability state system, reporting procedures, resources, and implementation methods to build and provide a robust, meaningful work-based learning program for South Carolina K-12 students, schools, districts, and educators.

[SC Dept. of Education COVID19 Resources](#) K-12 resources for educators, parents, and students to assist with learning during school suspension amidst COVID19.

[SC Career Clusters](#) SC Career and Technical Education (CTE) framework centers on the 16 national career clusters. This link provides SC specific CTE curriculum, standards, student profiles, equipment lists, and valuable resources supporting each career cluster.

[SC Career Cluster Guides](#) The nationally recognized career clusters are represented by these South Carolina-specific documents. These guides support efforts to school counseling and career guidance personnel, educators, administrators, students, and parents as course-taking choices and career decision making activities take place.

[SC School Counseling and Career Guidance Model](#) The South Carolina Career Guidance Model (SC-CGM) is designed to help parents, school districts, and communities engage students in the lifelong learning process of career development. The challenge is to empower students to make a successful transition from school to the world of work, from job to job, across their career life span, and to be productive citizens. The passage of the 2005 SC Education and Economic Development Act provides students with an unprecedented opportunity to utilize a high quality, research and standards-based K-12 career development delivery system in preparation for life and career challenges in the 21st century workforce.

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At the heart of the South Carolina Career Guidance Model is the mission of improving students' knowledge of careers while adhering to the standards and competencies set forth in the [South Carolina Comprehensive Guidance and Counseling Program Model](#) (pdf).

[Career Guidance Lessons K-2nd grade level](#) Bright-eyed and curious, young people in this age group are eager to share their thoughts about "what they want to be when they grow up." Career awareness activities allow children to assimilate information about themselves and the world of work into their thinking. Educators can find many innovative ways to incorporate career awareness into classroom lessons and school-wide activities. Career awareness is easily integrated into state curriculum standards, character education, drug prevention and awareness, social sciences, multiculturalism, nontraditional careers, and service-learning projects.

[Career Guidance Lessons 3rd-5th grade level](#) Career awareness activities specifically tailored for grade level 3<sup>rd</sup>-5<sup>th</sup> level with ideas and turnkey activities to incorporate into state curriculum standards, character education, social sciences, etc.

[Career Guidance Lessons 6th-8th grade level](#) Middle school counseling and career guidance program focuses on the rapidly changing needs of young adolescents. It is especially sensitive to the struggles of middle school students for identity and for balancing the demands for academic, career, and social competencies. The programs begun at the elementary level are continued. However, they are adjusted to fit the special needs of the middle school students. In addition, school counselors and career specialists will work with the students to develop a plan that covers graduation requirements. These lessons embed within established curriculum and classroom guidance to carry out those requirements.

[Career Guidance Lessons 9th-12th grade level](#) Building on the goals of the elementary and middle school, the school counselor and career guidance program in the high school assists students in becoming responsible adults who can develop realistic and fulfilling life plans based on clear understandings of themselves and their needs, interests, and skills. The Individual Graduation Plan developed in the middle school moves with the students to the high school and is reviewed and updated annually in accordance with students' post-graduation educational and occupational goals. Continued attention is given to assisting students to develop competence in decision-making, career planning, working with others, and taking responsibility for their own behavior. These lessons continue this endeavor while connecting classroom curriculum to real world of work.

[Profile of the SC Graduate](#) SC's focus on building successful graduates through innovation. Elements include World Class Knowledge, World Class Skills, and Life and Career Characteristics.

[MEBASC Career Guidance Resources](#) Free downloadable resources provided by the Midlands Education and Business Alliance of SC. Resources include activity coloring sheets, Be A Part Of Career Guides, Career Cards, How To Career Fair Guide, and brochures highlighting hot jobs, parental involvement, etc.



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[MEBA Building Your Career Guide](#) Midlands Education and Business Alliance (MEBA) created this Building Your Career guide to help bridge the gap by connecting students and future employees to the information they need to prepare for and successfully enter the workforce. Complete with useful tips and real-world examples, the newly revised Building Your Career is tailored especially for educators, school counselors and career specialists as they work to help students find and follow successful education and career paths.

[Advance CTE COVID 19 resources](#) Free resources for states as each navigate through COVID-19 and adjust to the new norm providing social distancing, PPE, and CTE guidelines preparing for remote learning within the CTE environment.

[SC Career Specialist Toolkit](#) The SC Department of Education *Career Specialist Toolkit* provides a webpage of resources dedicated to assisting Career Specialists and Career Guidance Personnel in meeting the demands of today's world of career guidance and students' needs. The components of this Toolkit will help ensure that both new and experienced Career Specialists are equipped to enhance a comprehensive school counseling program addressing career planning and development. The SCDE *Career Specialist Toolkit* includes six major components: Duties and Responsibilities, Resources for Students, Resources for Parents, Resources for Professional Development, Resources for Career Specialist Supervisors, and Templates.

[Parental Involvement Resource](#) Parental involvement in career awareness begins at an early age. Before children enter school, opportunities abound for career awareness activities to occur. Parents and extended family members enhance and influence children's knowledge and awareness of careers in a variety of ways. Children identify with family careers early in life. Career awareness is the first step in the career decision-making process, and it begins in the home and community. This site provides valuable resources, brochures, and handouts specific to involving parents in the career decision making process.

[SC Regional Career Specialist Roster](#) SC Regional Career Specialist role serves statewide through regional efforts. This role is a vital component within the SC Education and Economic Development Act of 2005. It is the liaison between the SC Department of Education, Office of Career and Technical Education and to its serving school districts. Each connects education to business/industry within their service area providing career awareness, exploration, and work-based learning opportunities for students.

[SC CTE Student Organizations](#) Career and Technical Student Organizations (CTSO) develop, in students, essential skills for success such as learning, thinking, communication, technology, and interpersonal skills. They help students gain a positive image through competitive skills events, leadership development, and service learning projects. Students with exposure to CTSOs serve their communities and nation and gain a competitive edge in the workforce

[Tallo](#) Everybody has talent! You know what you love to do. Tallo helps you connect with a career where you can do those things every day. So whether you're into physics or history, dancing or welding, add it

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to your Tallo profile and they can help connect you with colleges and companies looking for your unique talents.

### College Planning

[Academic Common Market](#) The Academic Common Market, which is administered by the Southern Regional Education Board (SREB), allows for South Carolina residents who are enrolled in specific programs at out-of-state institutions to be charged only the applicable in-State tuition by the institution in which the student is enrolled. Eligible programs are those programs, which are at least 50 percent different in curricular content than programs offered in South Carolina. Participating states are Alabama, Arkansas, Delaware, Florida, Georgia, Kentucky, Louisiana, Maryland, Mississippi, Oklahoma, South Carolina, Tennessee, Texas, Virginia, and West Virginia (Florida and Texas participate only at the graduate level).

[ECampusTours](#) Make college a virtual reality. This site navigates students and parents through college and universities, providing virtual tours and valuable resources, such as tuition costs, financial aid, etc.

[FastWeb](#) Search for scholarships for high school and college students with a free matching service for scholarships. Also learn about financial aid and student loan options to find money to pay for college at Fastweb.

[Free Application for Federal Student Aid](#) Use the Free Application for Federal Student Aid (FAFSA) to apply for financial aid for college or graduate school through the Office of the US Department of Education.

[Petersons Guide for College Planning](#) The most robust source of college and university information available anywhere connecting students to schools, test prep materials, scholarships, financial aid, and more.

[Mapping Your Future](#) Mapping Your Future is a nonprofit organization committed to helping students, families, and schools navigate the higher education and student loan processes through trusted career, college, and financial aid counseling and resources. Mapping Your Future's student-minded information portal and person-to-person financial loan counseling provides unbiased financial aid education to help understand the student loan process and find beneficial opportunities to guide students to financial success, while supporting the mission of the organization. *Free*

[NCAA Eligibility Center](#) The official site of the NCAA for student athletes to sign up and enter the athletic recruitment portal for collegiate play through the NCAA eligibility center.

[SC Transfer and Articulation Center](#) SC TRAC is a tool to help student's plan a transfer within collegiate studies and curriculum. It should be used with the information and support received from the collegiate transfer counselor or advisor. Students can search for course equivalencies, exam equivalencies, transfer



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agreements, and much more through this online portal sponsored by the SC Commission on Higher Education.

[SC Can Go To College](#) SC CAN GO is an integrated marketing and advertising campaign to promote a college-going culture in South Carolina and raise needed college access awareness throughout the state. The primary goal of this campaign is to encourage South Carolina students and families to take an active role in pursuing higher education. The campaign is meant to show South Carolina students and their families how to overcome perceived barriers and assist school counselors and education professionals and provide them with the resources in order to create college going cultures for all students in South Carolina.

[WIN Learning](#) WIN Learning (WIN) helps school districts, community colleges, adult education programs, corrections, workforce development, and business and industry organizations ensure all learners and job seekers have the skills to be successful in their path to career readiness. WIN's Personalized Career Readiness System provides learners and job seekers with the tools necessary to prepare them for the future, whether it's college, a trade school, the military, or the workplace. WIN's standards-aligned, web-based programs offer education and workforce entities an engaging and relevant career-driven education and training resource to prepare learners and job seekers for success. WIN Ready To Work is one of SC's state approved assessments for career ready indicator.

[ACT WorkKeys](#) Ensure your students are career ready and boost their employability with the WorkKeys suite. WorkKeys is a system of assessments and curriculum that build and measure essential workplace skills that can affect your job performance and increase opportunities for career changes and advancement. By completing the assessments, students can earn the National Career Readiness Certificate® (NCRC®). With ACT WorkKeys, your school can administer WorkKeys Assessments, provide test prep for WorkKeys Assessments, help students match their interests to job skills profiles, and award college credit for WorkKeys National Career Readiness Certificate. WorkKeys is one of SC's state approved assessments for career ready indicator.

### Regulations

[US Department of Labor Youth Labor Laws](#)

[US Department Youth Hazardous Jobs](#)

### Forms

[SC Training Agreement and Evaluation Plan- Career Ready pdf fillable form](#)

[SC Training Agreement and Evaluation Plan- Career Ready WORD form](#)